



Thomasville Center for the Arts

TCA Art in the Afternoon Guidelines for Parents

Updated Wednesday, July 29, 2020

We are so excited to welcome students back into our building to encourage artistic expression and purposeful creativity! For the protection of your students and teachers, we are implementing best practices to minimize the spread of COVID-19 based on recommendations of experts. Please take the time to read these guidelines thoroughly as they will impact drop-off, pick-up and in-class protocols.

COVID-19 Symptoms:

- Fever of 100.4 degrees Fahrenheit or higher
- Cough
- Shortness of breath or difficulty breathing
- Nausea
- Chills
- Muscle Pain
- Sore Throat
- New Loss of Taste or Smells
- Vomiting

SANITATION MEASURES:

1. Screening and evaluation of all people prior to them entering the facility for COVID-19 symptoms (listed above) will be done. Anyone who exhibits any of these symptoms will not be allowed into the building. *Temperature and screening of students will be done upon arrival at check-in.*
2. Parents and unnecessary visitors will not be allowed in the building.
3. Hand sanitizer stations will be provided for students and teaching artists and require regular use. Students must wash and/or sanitize their hands upon entry into the building, after each restroom break, and before and after snack breaks.
4. Surfaces and objects that are frequently touched will be sanitized regularly, including but not limited to: toys, games, and objects or surfaces not ordinarily cleaned daily.
5. All art supplies and equipment will be sanitized after each group use. Use of facilities and equipment that are not able to be regularly sanitized will be prohibited.
6. Toys and games that cannot be cleaned and sanitized will not be used.
7. Toys used by a group of children will be washed and sanitized before they may be used by children in a different group or classroom. Items that need to be cleaned will be set aside in a separate container marked for un-sanitized items.

8. For classes that utilize the Imagination Playground/Kids Playce: Playground use will be staggered. The playground will be cleaned daily as well as in between groups.
9. Bathrooms and all frequently touched surfaces will be cleaned and sanitized regularly throughout operating hours, in addition to the regular cleaning schedule. Shared restrooms will be sanitized no less than twice per day.

ART IN THE AFTERNOON CLASS DETAILS:

1. Groups are limited to 12 persons or less, including teaching artists and students.
2. Signage will be displayed at any entrance detailing Art in the Afternoon rules:
 1. Students cannot enter if they have been diagnosed with COVID-19, have exhibited symptoms of COVID-19, or had contact with a person that has or is suspected to have COVID-19 within the past 14 days.
 2. Students will be instructed on the enhanced sanitation procedures, social distancing requirements, and other instructions and limitations.
3. Students will be screened at drop off and will not be allowed entrance if they exhibit COVID-19 symptoms (listed above), are less than 10 days out from the start of symptoms, and/or are not 72 hours fever free. Any student that starts exhibiting these symptoms during the class time will be separated from the group immediately and must leave the building as soon as possible.
4. Any teaching artists or students that have stayed home sick, been prevented from entering Art in the Afternoon classes due to signs of illness, or been sent home during Art in the Afternoon classes due to signs of illness will not be permitted to attend class again until they have had a negative COVID-19 test (if applicable), are 10 days out from the start of symptoms, AND are fever free for 72 hours.
5. Parents must use the Jefferson Street entrance for dropping off students. Students need to be dropped off no more than 5 minutes prior to scheduled class time. Parents and students will remain in their vehicle until a TCA Staff member is available to complete the screening and temperature check.
6. Masks are required for entrance into the building and while walking in hallways. In-class requirements are based on the teaching artist's discretion. Masks will not be provided by TCA and are the responsibility of students.
7. Parents must use the Jefferson Street traffic circle for picking up students. Parents will remain in their vehicle until the teaching artist escorts the class outside for pick-up.
8. Contactless forms will be used for student check in and check out.
9. Hand sanitizer will be provided to students as soon as possible upon drop off.
10. Social distancing will be enforced during the duration of the Art in the Afternoon class. Seating will be spread out through the room and congregating in close proximity will be discouraged.
11. There will be no refunds given for absences related to COVID-19.

CLASS PREPARATION:

1. Training will be provided to teaching artists on how to identify symptoms of illness in students, the proper process for removing a potentially ill student, and the infection control procedures to perform in such an event.
2. An isolation area will be identified for sick teaching artists or students. If a student or teaching artist becomes sick, teaching artists and TCA Staff will maintain confidentiality.
 1. Teaching Artists and TCA Staff will not provide the name or any potentially identifying information on the confirmed or suspected case.
 2. While maintaining confidentiality, the Youth + Families Manager will inform all students' parents about any potential contact their children have had with suspected or confirmed cases.
3. A separate designated space will be identified for each student to store personal belongings throughout the duration of the class.
4. Students will need to bring a water bottle with a top/lid with them to class. All water dispensers in the building have been disabled.
5. Where possible and applicable, students will be required to bring their own snacks with them to Art in the Afternoon.
6. Remind App is our main way to communicate during this time. Please sign up for the Remind Group that corresponds with the Art in the Afternoon class your child is attending:
 1. Visual Arts - @tcavisu
 2. Young Creators Club - @youngcreat
 3. DreamBox Theatre - @dreamboxt
 4. TCA Music Conservatory - @tca mu